

Seller's Checklist

BEFORE LISTING

- Conduct a pre-listing home inspection for repairs.
- Declutter personal items and excess furniture.
- Deep clean the house, including windows and carpets.
- Fix minor issues (leaky faucets, squeaky doors).
- Upgrade kitchen and bathrooms for value increase.
- Stage home to highlight best features.

MARKETING YOUR HOME

- Share listing on social media and networks.
- Prepare home for open houses and showings.

RECEIVING OFFERS

- Review all offers with Realtor®.
- Negotiate terms for the best deal.

UNDER CONTRACT

- Facilitate buyer's home inspection and appraisal.
- Address any inspection or appraisal issues.
- Ready documents and plan for closing.

CLOSING AND MOVING OUT

- Ensure home is set for final walkthrough.
- Attend closing to sign paperwork.
- Hand over keys, codes, and remotes to buyer.
- Complete move, leaving home clean and empty.



BASIC PROPERTY INFORMATION

Property Address:

Year Built:

Property Type (Single family, Condo, Townhouse)

Square Ft:

Lot Size:

Bedrooms:

Bathrooms:

Owners Name:

HOME FEATURES

Foundation Type:

Roof Age:

Roof Material:

Heating:

Cooling:

Window Material:

Power Type:

Sewage Type:

Water Source:

HOA Fees:

Known Defects:

Appliances Included:

Reason for Selling:

Preffered Closing Date:

Yes No

Fireplace

Waterfront

Pool

Views

Suite

Garage

Acreage

 